Using local bibliographic data (LBD), you can add local information to a bibliographic record that is specific to your institution’s title; however, other institutions will not be able to see that information in the MARC 21 WorldCat record and your users will only see your institution’s LBD.

- **Bulk actions for local bibliographic data**
  
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  With Record Manager, you can bulk edit the 500 and 590 fields for up to 9,000 local bibliographic data records at a time.

  - About LBD bulk actions
  - Add a LBD field
  - Add a LBD field string
  - Add a LBD record to a work list
  - Add LBD subfields
  - Add note field
  - Create a customized LBD script
  - Create a LBD record work list
  - Create a LBD script package
  - Delete a LBD field
  - Delete a LBD subfield
  - Delete note field
  - Replace a LBD field string
  - Update note field by adding subfield
  - Update note field by deleting subfield

- **Work with local bibliographic data**
  
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  LBD is local information that complements the full bibliographic data in the WorldCat database. Enhance the bibliographic record for local use by adding local subject headings, uniform titles, or notes.

  - About local bibliographic data
  - Add a LBD record
  - Delete LBD records
  - LBD fields
Move a LBD to a different WorldCat record
◦ Reformat a LBD record
◦ Search LBD fields
◦ Update a LBD record
◦ Validate a LBD record