Can you display weekly circulation statistic summaries, in a Monthly Circulation Statistics Report?

**Last updated:** Thu, 31 Mar 2022 04:17:23 GMT

**Applies to**

- WorldShare Reports
- WorldShare Report Designer

**Answer**

Yes.

Using the Report Designer, you can edit and alter the Monthly Circulation Statistics Report - to enable you to see weekly summaries for the month.

**Steps:**

2. Let it run, using the default filter [12 months ago to beginning of this month].
3. Once the report has loaded select **Design > Edit Data Provider > Open the Dates/Times folder > Event dates.**
4. Select **Event Date** and drag it across to the **Results Object** box next to **Event Branch Name.**
5. Select **Event Day Name of Week** drag it across to the **Results Object** box next to **Event Date.**
6. Change the **Date Filter** from **Event Relative Date** (remove) to **Event date > Selecting a month range Between xx and xx (eg. 1/7/2020 - 1/8/2020)**
7. OR you could also use **Begin Date : Beginning of last month and End date: Beginning of this month.**
8. **Run Query.**
9. When the report has loaded, you will now need to add the new Report Objects to your report.
10. Therefore drag the extra objects **Event Date** and **Event Day Name of Week** you added earlier, next to **Event Year.**
11. You may not need **Event Branch Name** (if this is just for one branch ) or **Event Year > so right-click on top of each column > select Delete > Column.**
12. You now need to right-click on top of **1st Column > Insert > Column to left** > Type name of Column > **Week.**
13. **Select this entire column > Add formulae** in the field above > type `=Week([Event Date])` > select the **Green Tick.**

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14. This will put a week number against each date.

15. Select the entire Week column > right-click > Set as section > this will now split the report into the different weeks, each with a statistic summary.

<table>
<thead>
<tr>
<th>Week</th>
<th>Event Date</th>
<th>Event Day</th>
<th>Event Month Name</th>
<th>Event Days Checked Out</th>
<th>Event Days Checked In</th>
<th>Event Days Renewed</th>
<th>Event Days Self Checked Out</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1/2/2023</td>
<td>Thursday</td>
<td>January</td>
<td>9</td>
<td>0</td>
<td>5</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>2/2/2023</td>
<td>Tuesday</td>
<td>January</td>
<td>3</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>3</td>
</tr>
<tr>
<td>2</td>
<td>3/2/2023</td>
<td>Wednesday</td>
<td>February</td>
<td>2</td>
<td>0</td>
<td>2</td>
<td>2</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>4/2/2023</td>
<td>Thursday</td>
<td>February</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Additional information**

Modify reports

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