Set up or change IP address recognition access to FirstSearch

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Learn how to use the WorldCat Admin module to manage IP address recognition access to FirstSearch.

IP address recognition

The administrative module's IP Address Recognition features let you set up or change IP address recognition access to FirstSearch. It is easy to set up when you have the necessary information. For advice about getting the necessary information, see Information needed to set up IP address recognition access to FirstSearch. More information about IP address recognition access to FirstSearch is available at Introduction to IP address recognition to FirstSearch.

Some of the features described below let you create or change a list of IP addresses that may access FirstSearch.

Other features let you create or change a list of additional authorizations for your institution, consortium or subgroup that may access FirstSearch from the listed IP addresses.

When you want to use one of the listed additional authorizations to access FirstSearch, you must include the authorization in the IP address recognition URL with the link on your library's web pages. If you do not include the authorization, IP address recognition uses your default authorization for IP address recognition.

If you set up IP address recognition previously using another method, your setup information is available to view or change in the administrative module of your default authorization for IP address recognition.

- **Add IP Address**: This feature lets you add an IP address to the list of IP addresses that may access FirstSearch.
- **Delete IP Address**: This feature lets you delete an IP address from the list of IP addresses that may access FirstSearch.
- **Add Authorization**: This feature lets you add an authorization for your institution, consortium or subgroup to the list of additional authorizations for IP address recognition.
- **Delete Authorization**: This feature lets you delete an authorization from the list of additional authorizations for IP address recognition.
- **Require Authorization in URLs**: If you turn on this feature, you must include an authorization in IP address recognition URLs for your default authorization as well as for your additional authorizations.

Add IP address

Description

The Add IP Address feature is described in the following table.
**PURPOSE**
Add an IP address to the list of IP addresses that may access FirstSearch.

**LOCATION**
Click **IP-Address Recognition** in the Authentication/Access section of the main menu to go to the screen that contains Add IP Address.

**DEFAULT SETTING**
No IP addresses appear in the list unless your library previously set up IP address recognition. In that case, they appear in the administrative module for your default authorization for IP address recognition.

### Available values
The values that you can enter using the Add IP Address feature are described in the following table.

| IP address | An IP address that may access your FirstSearch account. |

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### Delete IP address

**Description**
The **Delete IP Address** feature is described in the following table.

**PURPOSE**
Delete an IP address from the list of IP addresses that may access FirstSearch.

**LOCATION**
Click **IP-Address Recognition** in the Authentication/Access section of the main menu to go to the screen that contains Delete IP Address.

**DEFAULT SETTING**
No IP addresses appear in the list unless your library previously set up IP address recognition. In that case, they appear in the administrative module for your default authorization for IP address recognition.

### Add authorization
Description

The Add Authorization feature is described in the following table.

<table>
<thead>
<tr>
<th>PURPOSE</th>
<th>Add an authorization for your institution, consortium or subgroup to the list of additional authorizations for IP address recognition.</th>
</tr>
</thead>
<tbody>
<tr>
<td>LOCATION</td>
<td>Click <a href="#">IP-Address Recognition</a> in the Authentication/Access section of the main menu to go to the screen that contains Add Authorization.</td>
</tr>
<tr>
<td>DEFAULT SETTING</td>
<td>No authorizations appear in the list unless your library previously set up IP address recognition. In that case, they appear in the administrative module for your default authorization for IP address recognition.</td>
</tr>
</tbody>
</table>

Available values

The values that you can enter using the Add Authorization feature are described in the following table.

| FirstSearch authorization | FirstSearch authorization for your institution, consortium or subgroup that may access FirstSearch from the listed IP addresses. |

Delete authorization

Description

The Delete Authorization feature is described in the following table.

<table>
<thead>
<tr>
<th>PURPOSE</th>
<th>Delete an authorization from the list of additional authorizations for IP address recognition.</th>
</tr>
</thead>
<tbody>
<tr>
<td>LOCATION</td>
<td>Click <a href="#">IP-Address Recognition</a> in the Authentication/Access section of the main menu to go to the screen that contains Delete Authorization.</td>
</tr>
<tr>
<td>DEFAULT SETTING</td>
<td>No authorizations appear in the list unless your library previously set up IP address recognition. In that case, they appear in the administrative module for your default authorization for IP address recognition.</td>
</tr>
</tbody>
</table>
Available values

The values that you can delete using the Delete Authorization feature are described in the following table.

<table>
<thead>
<tr>
<th>FirstSearch authorization</th>
<th>FirstSearch authorization for your institution, consortium or subgroup.</th>
</tr>
</thead>
</table>

Require authorization in URLs

Description

The Require Authorization in URLs feature is described in the following table.

<table>
<thead>
<tr>
<th>PURPOSE</th>
<th>If you turn on this feature, you must include an authorization in IP address recognition URLs for your default authorization as well as for your additional authorizations.</th>
</tr>
</thead>
<tbody>
<tr>
<td>LOCATION</td>
<td>Click IP-Address Recognition in the Authentication/Access section of the main menu to go to the screen that contains Require Authorization in URLs.</td>
</tr>
<tr>
<td>DEFAULT SETTING</td>
<td>Off.</td>
</tr>
</tbody>
</table>

Available values

The values that you can set for the Require Authorization in URLs feature are described in the following table.

<table>
<thead>
<tr>
<th>On (checked)</th>
<th>You must include an authorization in all of your IP address recognition URLs, even those that use the default authorization.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Off (not checked)</td>
<td>You must include an authorization in all of your IP address recognition URLs, except those that use the default authorization.</td>
</tr>
</tbody>
</table>