

May 9, 2024

# Introduction to WorldShare<sup>®</sup> Interlibrary Loan

**Lucia Shelton**

OCLC Member Education

# In this course you will learn...

The basics of WorldShare ILL

Why prepare for WorldShare ILL

How to create and process requests

How statistics reports can help



**Documentation & Support**

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# 1- BASICS OF WORLDSHARE ILL

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# Built around the WorldCat database



Connect to the  
world's collected

knowledge.

WorldCat is the world's most comprehensive database of information about library collections. OCLC delivers quality, discoverability and value. Member libraries provide the foundation. Partners support WorldCat growth.

WorldCat is filled with millions of popular and unique items.



Chinese classical novel Romance of the Three Kingdoms

Editorial cartoon by J.N. "Ding" Darling

Nepalese wood carving, horse with saddle blanket

Antique maps of China

Over **500 million** bibliographic records with over **3 billion** holdings.  
Members fill an **ILL** request **every second**.

# The library's OCLC symbol

Holdings information in WorldCat became available for Interlibrary Loan purposes

Holdings Information	
STATE	LOCATIONS
OH	AKR amhp1 APL BGU bsc CAU CLE CUL DMM DUE gmpmt KSU MAL mecdc MRC MSC OBE ocp OCT OFA ofp OH6 OMI OMM osd OSU OTC OXB SDL t1m UAP wadp1 WPL WSU
AK	AKFNS AKLPS Q2L q2t Q2V Q2Z UAF X@8 xy4 XYZ XZ\$ XZU Y4Z
AL	ABF ABJ ACM AD@ a15cw ALEPL ALFLP ALM ALOXF AMP ANO MBG MWD MXB RED
AR	AJP AKC APJ AVR BMQ FSM HOT RC8 RL9 RPB
AZ	AZD AZH AZU CGPIL FV6 FX8 GC0 H06 MC2 MCT MSA MY@ N8V PMD POR PR# SVZ YFL ZPT ZZC
CA	AD# ALH asr BVT catbs CBC cc8 CCI CCR CCS CCT CCX CCY CDU CER CFS CGD CGF CGI CGL CHU cj1 ckv CPA CPD CPE crg CRU CSG CSL csm CUS CUV CUY CVP DAC EHU fad FUP GAVCL GH0 HAY HBL HDC iry JQE jqf jqk JQL JQR JQS jqz JRB jrd jrf JRG JRH JRL jrn JRQ JRS JRT jta JTD JTE jtf JTH JTL JTV jtw KLC LOD lpc1i lyt M\$Q M@G MB@ MCF mcx MERUC MIR MMK ms\$ mtj MVP MXL ONT ORK p@k PAX sj2 SMP smx SOU SPA STQ SXQ TCB tpk TSL up1 VV1 WEM YOL
CO	byv cclaf COA COP CQA daj dpu DVN E3V fiu HEV HFU lmi QQ3 SO\$ sx@
CT	bib bpt cke ctbms CTD CTL CTW FAU gfp gj1 gjt gkv glu gme gnu goy GPR gqt GTA gvj gvy gwg gyb HUS MCP MHH NCV nhp pss STJ TNX TYC XOF YUS
DC	DDU DGU dwp GQG

# How does it work?

How is a request submitted electronically in WorldShare ILL by staff?

1. **Search WorldCat for Item – Discover Items**
2. **Choose your lenders from libraries with holdings**
3. **Send Request**
4. **Receive Item**
5. **Return Item**



# Borrower Request Workflow

Lender String is list of potential lenders you select for an item

A screenshot of a web interface showing a text input field for 'Lender String' containing the text 'VLB, PZL, VPL, VAK, MDB, TSC, VLC, VPW, TWP, AXJ, VAE, A2A, FFL, NCL, GSC'. To the right of the input field is a link labeled 'Clear lender string'. Further to the right is a blue button labeled 'Create Request'. A red rectangular box highlights the input field and the 'Clear lender string' link.

Lender String VLB, PZL, VPL, VAK, MDB, TSC, VLC, VPW, TWP, AXJ, VAE, A2A, FFL, NCL, GSC [Clear lender string](#) [Create Request](#)

- Up to 15 lenders at a time.
- System automatically moves request to next lender.
- The more lenders in the string the better the chance for request fulfillment.
- Options for automation of lender string.

# Request type determines workflow

Type also determines completion (B=Borrower or L=Lender)

## Loan Request



## Copy Request





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# 2- PREPARING FOR ILL

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[support@oclc.org](mailto:support@oclc.org)

# Accessing WorldShare ILL – new subscribers

WorldShare ILL is a subscription service

When your subscription process is complete, you will be sent a welcome email that includes:

- Your library's custom Web address for WorldShare ILL
- Your WorldShare ILL Username (can be changed later)
- Instructions for setting up your WorldShare ILL Password
- A 9-digit Authorization Number and Password for Stats

# Accessing WorldShare ILL – new staff

If your library already has access to WorldShare ILL:

- Consult with your colleagues; they may be able to give you your institution's custom Web address. If not, OCLC Customer Support can provide it
- A colleague can create a User Name for you, or you can create one for yourself.
- If a colleague creates a User Name for you, you will still have to create your password
- User Names can always be changed later on

# Interlibrary Loan role comparison

Action	Roles	
	WorldShare ILL Admin	WorldShare ILL User
Assign roles to other users. Create a user that automatically has the Everyone role assigned.	x	
Author ad-hoc reports in the analytics environment (Tipasa only)	x	
Can use OCLC Service Configuration.	x	
Create users, regardless of module (Circ, Acq, etc.)	x	
Delete users.	x	
Perform all operations, including assigning roles to users.	x	

# Prepare for ILL

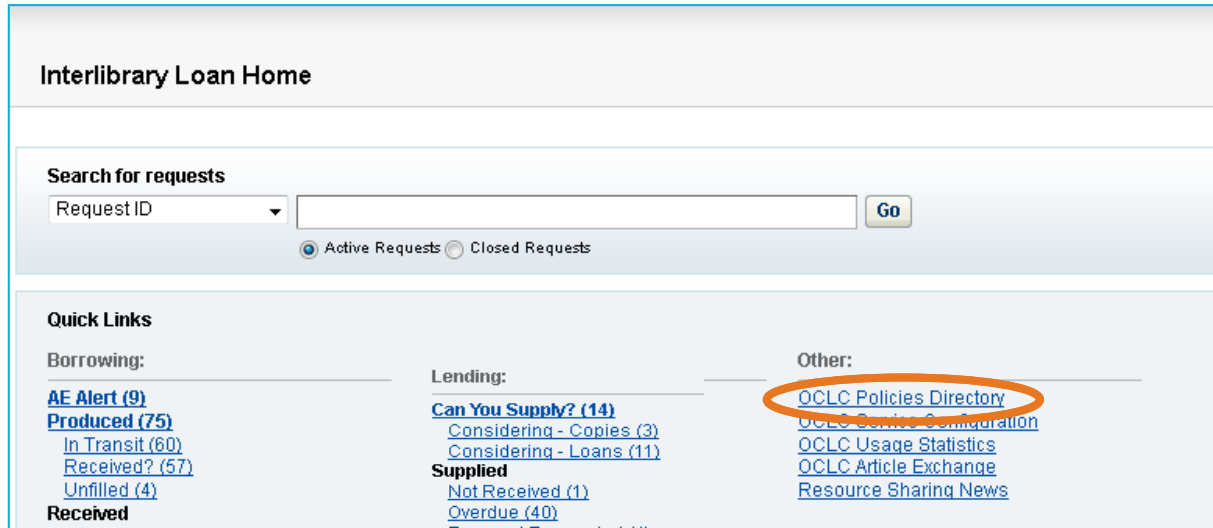
## Why to prepare?

Because it saves time, avoids mistakes and helps on issues resolution.

1. Set your policies  
*OCCLC Policies Directory*
2. Speed up processing of request form  
*Service Configuration > WorldShare ILL > Constant Data*
3. Make your OPAC visible  
*Service Configuration > WorldCat Registry > Online Catalog*

# 1. Prepare for ILL- Set your policies

## Set in the OCLC Policies Directory



The screenshot displays the 'Interlibrary Loan Home' interface. At the top, the title 'Interlibrary Loan Home' is centered. Below it is a search section titled 'Search for requests' which includes a dropdown menu for 'Request ID', a text input field, and a 'Go' button. Underneath the search field are two radio buttons: 'Active Requests' (which is selected) and 'Closed Requests'. The bottom section, 'Quick Links', is organized into three columns: 'Borrowing:', 'Lending:', and 'Other:'. The 'Other:' column contains a link for 'OCLC Policies Directory' which is circled in orange. Other links in the 'Other:' column include 'OCLC Service Configuration', 'OCLC Usage Statistics', 'OCLC Article Exchange', and 'Resource Sharing News'. The 'Borrowing:' column lists 'AE Alert (9)', 'Produced (75)', 'In Transit (80)', 'Received? (57)', 'Unfilled (4)', and 'Received'. The 'Lending:' column lists 'Can You Supply? (14)', 'Considering - Copies (3)', 'Considering - Loans (11)', 'Supplied', 'Not Received (1)', and 'Overdue (40)'.

**Interlibrary Loan Home**

**Search for requests**

Request ID

Active Requests  Closed Requests

**Quick Links**

**Borrowing:**

- [AE Alert \(9\)](#)
- [Produced \(75\)](#)
- [In Transit \(80\)](#)
- [Received? \(57\)](#)
- [Unfilled \(4\)](#)
- [Received](#)

**Lending:**

- [Can You Supply? \(14\)](#)
- [Considering - Copies \(3\)](#)
- [Considering - Loans \(11\)](#)
- Supplied**
- [Not Received \(1\)](#)
- [Overdue \(40\)](#)

**Other:**

- [OCLC Policies Directory](#)
- [OCLC Service Configuration](#)
- [OCLC Usage Statistics](#)
- [OCLC Article Exchange](#)
- [Resource Sharing News](#)

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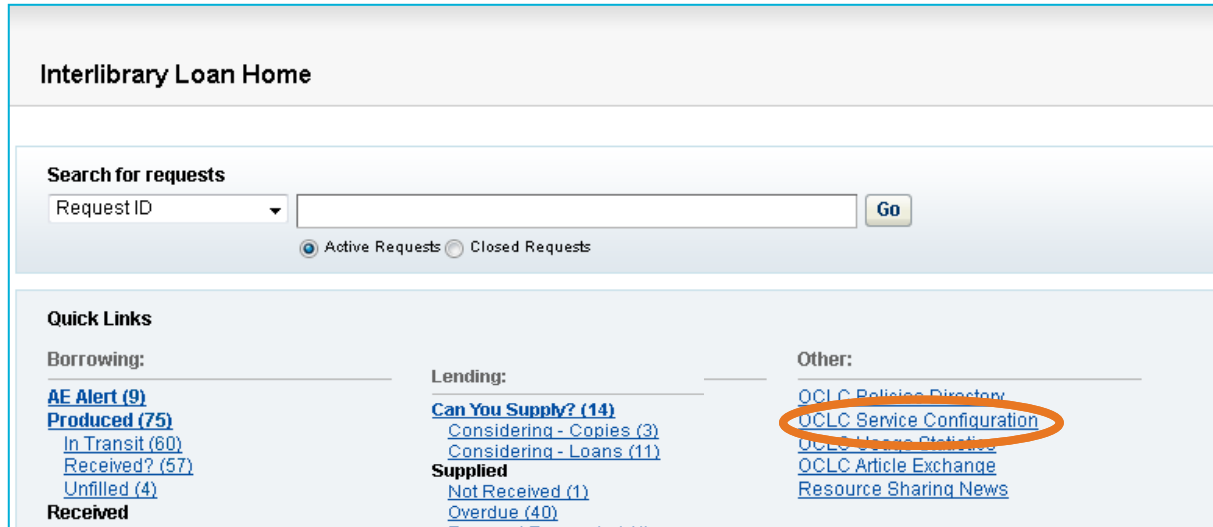
# OCLC SERVICE CONFIGURATION

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# 2. Speed up processing - Create Constant Data

## Created in OCLC Service Configuration

[How to create Constant Data](#)

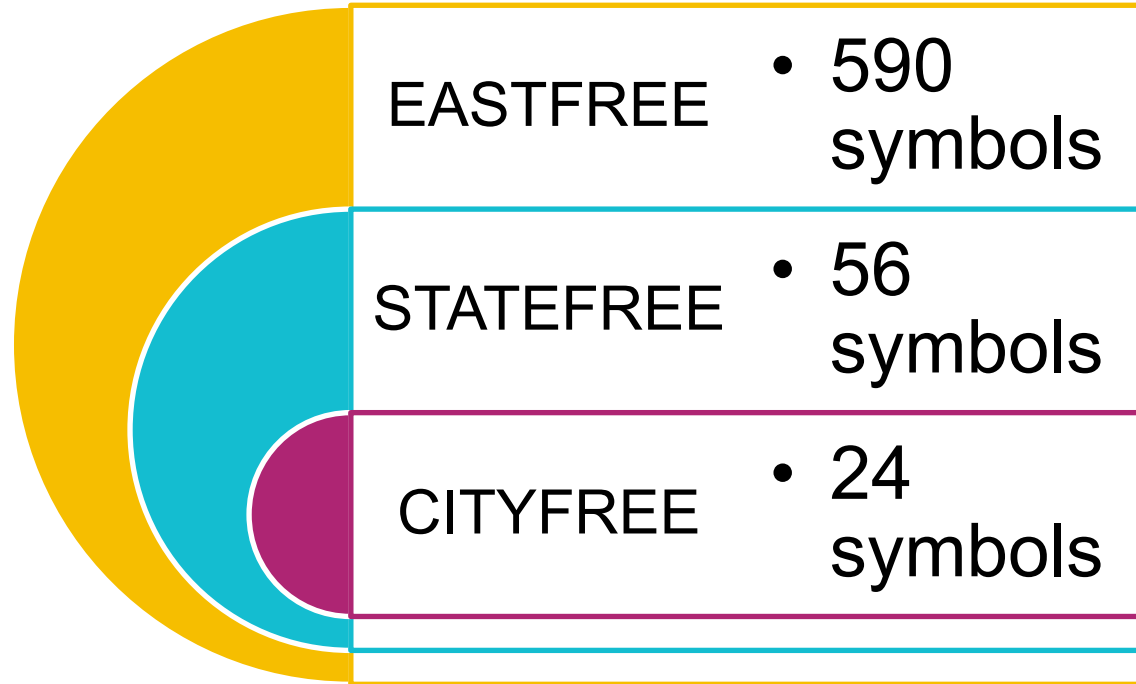


The screenshot displays the 'Interlibrary Loan Home' interface. At the top, the title 'Interlibrary Loan Home' is visible. Below it is a search section titled 'Search for requests' with a dropdown menu set to 'Request ID', an input field, and a 'Go' button. Radio buttons for 'Active Requests' (selected) and 'Closed Requests' are located below the search field. The 'Quick Links' section is divided into three columns: 'Borrowing:', 'Lending:', and 'Other:'. The 'Other:' column contains a link for 'OCLC Service Configuration' which is circled in red. Other links in the 'Other:' column include 'OCLC Policies Directory', 'OCLC Loans Statistics', 'OCLC Article Exchange', and 'Resource Sharing News'. The 'Borrowing:' column lists 'AE Alert (9)', 'Produced (75)', 'In Transit (80)', 'Received? (57)', 'Unfilled (4)', and 'Received'. The 'Lending:' column lists 'Can You Supply? (14)', 'Considering - Copies (3)', 'Considering - Loans (11)', 'Supplied', 'Not Received (1)', and 'Overdue (40)'.



### 3. Speed up processing - Custom Holdings

Provides a way to organize and prioritize lenders based on reciprocal arrangements, geographic location, and special services.



# How to create Custom Holdings

Custom Holdings are created in **OCLC Service Configuration**

[How to create Custom holdings](#)

They consist of two components- Groups and Paths

- First Create a Group
- Then Create a Path



# Managing Custom Holdings

Review at least annually

Some lender's policies will change

Some lender's services may change, making them no longer a good match for your group

### Custom Holdings Groups

\* Custom Holdings Groups Name:  [Create New Custom Holdings Group](#)

Description:

OCLC Symbol(s)  
Symbols currently in the group: 4

[Select All](#) [Clear All](#)

- CLE  
CLEVELAND PUB LIBR
- CSU  
CLEVELAND STATE UNIV LIBR
- LMC  
CLEVELAND MARSHALL COL OF LAW LIBR
- VWM  
WILLIAM & MARY LIBRS

# Borrower Reasons for No Report

## OCCL Usage Statistics

If you find a lot of “Aged to Unfilled”, “Aged to next lender” or “Auto-deflection” reasons, you may want to remove those lenders from Custom Holdings Groups.

Imprint Date	Lender Symbol	Lender Full Name	Reason For No	Unfilled Date
2018	\$row.INST_SYM	\$row.INST_NAME	UNSPECIFIED	6/10/2020
1988	WSTPV	OCLC EASTERN TRAINING-TPV (BETA)	AGED TO UNFILLED	6/8/2020
1994	\$row.INST_SYM	\$row.INST_NAME	UNSPECIFIED	6/20/2020
1967	WSTPV	OCLC EASTERN TRAINING-TPV (BETA)	AGED TO UNFILLED	6/12/2020
1999	WSTPV	OCLC EASTERN TRAINING-TPV (BETA)	AUTO-DEFLECTION: FORMAT TYPE	6/8/2020

# Managing Custom Holdings Groups

## OCLC Service Configuration

IP Addresses

WorldShare ILL

Interlibrary Loan  
Options

Borrower Data

Lender Data

Custom Holdings  
Groups

Custom Holdings Paths

Direct Request Profiles

Purchase Options

Patron Request  
Workflows

Print Settings

Advanced Workflows

OCLC Training: WSTPU (OCCL WorldShare ILL Beta) (128802)

Change

### Custom Holdings Groups Symbol Search

[Help on this screen](#)

Required fields are marked with an asterisk \*

Display groups: [by group name](#) | [by symbol](#)

\* Enter symbol:

CGA

Search

Institution Symbol: CGA

#### Custom Holdings Group

10COPIESOH

1CTFREE

1FREEPA

1OHPFREE

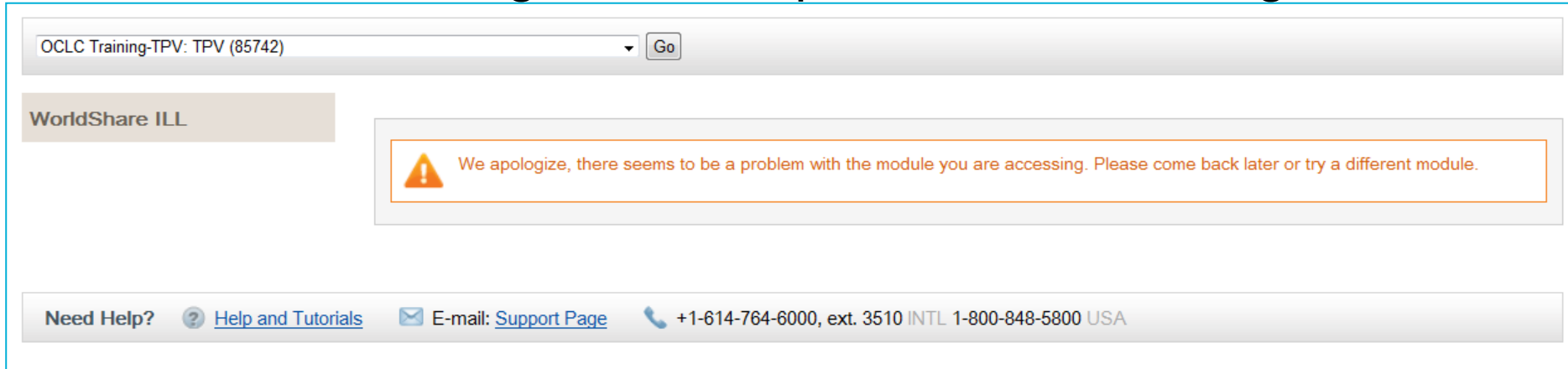
2CTFREE

#### In my group

- |                                      |                                     |
|--------------------------------------|-------------------------------------|
| <input checked="" type="radio"/> Yes | <input type="radio"/> No            |
| <input type="radio"/> Yes            | <input checked="" type="radio"/> No |
| <input type="radio"/> Yes            | <input checked="" type="radio"/> No |
| <input checked="" type="radio"/> Yes | <input type="radio"/> No            |
| <input type="radio"/> Yes            | <input checked="" type="radio"/> No |

# Deleting Custom Holdings Groups

Attempting to delete a Custom Holdings Group that is used in a Custom Holdings Path will produce the following error:



The screenshot shows a web application interface. At the top, there is a search bar with the text "OCLC Training-TPV: TPV (85742)" and a "Go" button. Below the search bar, there is a navigation menu with the item "WorldShare ILL" highlighted. In the center of the page, there is a large orange-bordered box containing an error message: "We apologize, there seems to be a problem with the module you are accessing. Please come back later or try a different module." At the bottom of the page, there is a footer with the text "Need Help?" followed by links for "Help and Tutorials", "E-mail: Support Page", and a phone number "+1-614-764-6000, ext. 3510 INTL 1-800-848-5800 USA".

1. Remove Group from Path(s) OR Delete Path(s) where referenced
2. Then, delete the Group

# Automated Request Manager

- OCLC Service Configuration

The screenshot displays the OCLC WorldShare ILL configuration interface. On the left is a navigation sidebar with the following items: WorldShare ILL (highlighted with a red box), Interlibrary Loan Options, Borrower Data, Lender Data, Custom Holdings Groups, Custom Holdings Paths, Automated Request Manager (highlighted with a blue box), Purchase Options, and Patron Request Workforms. The main content area features a blue link for [Automation self-paced training](#) and a heading for **Automated Request Manager**. Below the heading is a feedback link: *We want to hear your thoughts on the new Automated Request Manager.* The page is titled **Borrowing New Request** and lists standard actions for all requests, regardless of profile:

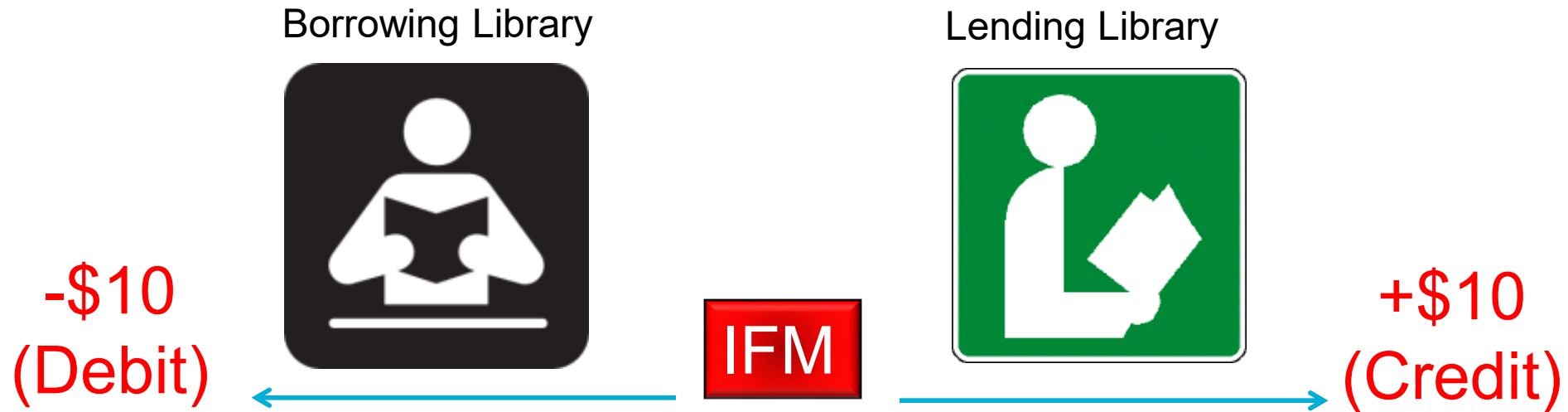
- Bibliographic record**: Best matching bibliographic record applied to request
- WorldCat holdings check**: Available when holdings set in WorldCat
- Knowledge base holdings check**: Available when OCLC knowledge base holdings set in WorldCat
- Custom Holdings Group check**: Available when Custom Holdings Group holdings set in WorldCat

**Main Automations**  
Configure automations that will be applied to new borrowing requests. Only the best matching autor

- Automate ILL workflows based on matched criteria you define along with actions you want the system to perform on matched requests.
- Automations allow you to determine how requests are processed either as Borrowing or Lending.

# IFM – Interlibrary Loan Fee Management

- Automates the billing of ILL transactions using the libraries OCLC account. Both libraries must accept IFM.





# 4. Make OPAC visible – Update WorldCat Registry

List of lenders, some with links back to their OPACs

The screenshot shows the OCLC WorldShare Interlibrary Loan interface. The search results for 'Gone with the wind' (290058) are displayed. A callout box highlights the link 'Search my library's online catalog' with the text 'Link to your library's OPAC'. Below the search results, a table lists lenders with their respective OPAC links highlighted in an orange box.

**Search Results:**

- Title:** gone with the wind
- Author:** Mitchell, Margaret; Herman Finkelstein Collection (Library of Congress); Alfred Whital Stern Collection of Lincolniana (Library of Congress); Rouben Mamoulian Collection (Library of Congress)
- Type:** [Blank]
- Publisher:** New York: The Macmillan Company, 1936.
- OCLC Number:** 290058

**Search my library's online catalog** ← **Link to your library's OPAC**

**Lender String:** [Blank] **Quantity:** 1 **Create Request**

**Filter by:** Custom Holdings Path | Select | Year: | Volume: | Go

**Results 1 - 100 of 2527**

Library	Supplier	Days To Respond	Location	Symbol	Group	Cost	IFM	Holdings
<a href="#">AMERICAN UNIV</a>	Yes	Copies: 4 days Loans: 4 days	US, DC	EAU		Copies: 10.00 - 25.00 USD Loans: 10.00 - 25.00 USD	Yes	
<a href="#">CATHOLIC UNIV OF AMERICA</a>	Yes	Copies: 4 days Loans: 4 days	US, DC	DCU		Copies: 7.50 - 10.00 USD Loans: 10.00 USD	Yes	
DISTRICT OF COLUMBIA PUB LIBR	-	-	US, DC	DWP		-		
<a href="#">GEORGE WASHINGTON UNIV</a>	Yes	Copies: 4 days Loans: 4 days	US, DC	DGW		Copies: 0.10 - 15.00 USD Loans: 15.00 USD	Yes	

# 4. Make OPAC visible – Update WorldCat Registry

## Service Configuration: *WorldCat Registry* > *Online Catalog*

WorldCat Registry

OCLC Training: WSTPU (OCLC WorldShare ILL Beta) (128802) [Change](#)

### Online Catalog [Help on this screen](#)

Last Updated: 6/7/13

Do you have a Web-accessible catalog? Here you can list information about its vendor and the various URL syntaxes used to access records. It may take up to 24 hours for any changes to your institution's Online Catalog links to be reflected in other OCLC services.

#### Online Catalog Availability

Available Online  Available on Intranet Only  Not Available

#### Online Catalog

Library System Used:

Base URL:  [Test](#)

Online Catalog Direct to ISBN:  [Test](#)  
 Use 10 Digits  Use 13 Digits

Online Catalog Direct to ISSN:  [Test](#)

e-Serial ISSN Search:  [Test](#)

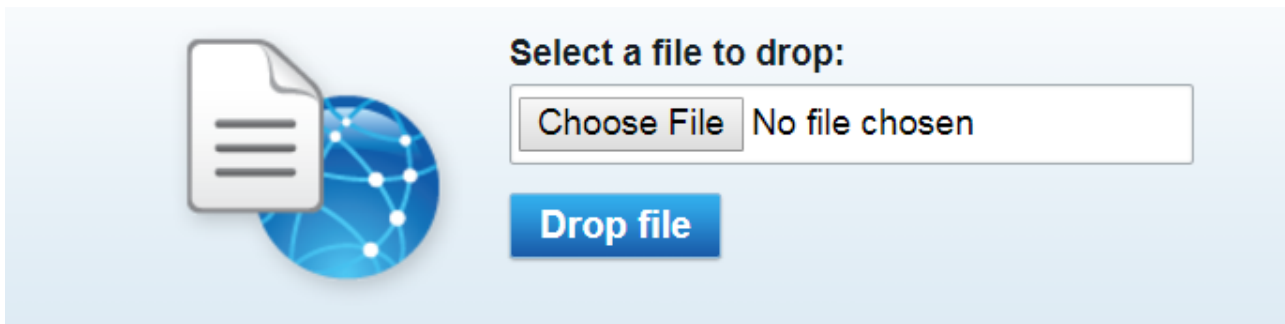
Online Catalog Direct to OCLC Number:  [Test](#)

Add Leading Zeroes to the OCLC search Term:  Yes

OCLC Number Prefix:  Do not add prefix to the OCLC Number  
 Add ocn/ocm/on prefix to the OCLC Number  
 Add the following custom prefix to the OCLC

# OCLC Article Exchange

Files no larger than 120 MB.  
Up to 1000 files a day per  
authorization.



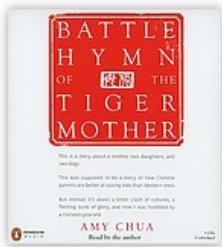
**Note:** Document expires in **30 days** or after viewed **five times**. Staff preview does not count.

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# 3. HOW TO CREATE ILL REQUESTS

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## Overview



## [Battle hymn of the tiger mother](#)

**Author:** [Amy Chua](#)

**Summary:** Traces the rewards and pitfalls of a Chinese mother's exercise in extreme parenting, describing the exacting standards applied to grades, music lessons, and

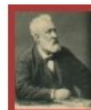
[Show more](#) ▾

 **Print Book**, English, ©2011

**Publisher:** Penguin Press, New York, ©2011

← **Loan request**

**Copy request** →



# Verniana

Jules Verne Studies/Études Jules Verne

[www.verniana.org](http://www.verniana.org)

ISSN 1565-8872

Submitted October 18, 2010

Proposé le 18 octobre 2010

Published December 12, 2010

Publié le 12 décembre 2010

## Verne's Forgotten, Youthful Swashbuckler

*Brian Taves*

# Loan request

Interlibrary Loan Home

Discover Items

Search

Scope

All WorldCat

Index

Title

Term(s) <sup>?</sup>

the code breaker

Search Clear

[Advanced Search](#)

Borrowing Requests

1- Discover and select your item

The code breaker : Jennifer Doudna, gene editing, and the future of the human race (1187220557)

Author Isaacson, Walter

Type

Publisher New York : Simon & Schuster, [2021]

OCLC Number 1187220557

Search my library's online catalog

Lender String  clear

Quantity 1

Create Request

All Holdings State Holdings Regional Holdings

Filter by: Custom Holdings Path Select Year: Volume: Go

Results 1 - 100 of 1636

Library	Supplier	Days To Respond	Location	Symbol	Group	Cost	IFM	Holdings
AVONLAKE PUB LIBR	Yes	Copies: 4 days Loans: 4 days	US, OH	OH9WF		Copies: 0.00 USD Loans: 0.00 USD	Yes	
BALDWIN WALLACE UNIV	Yes	Copies: 4 days Loans: 4 days	US, OH	OXB		Copies: 0.00 USD Loans: 0.00 USD		

2- Populate your lender string and create your request

The code breaker : Jennifer Doudna, gene editing, and the future of the human race

WSTPU Reg ID: 128802

Send Request Save For Review

Apply constant data: Actions: DEFAULT Reset

Multiple Requests

Request Details (Request ID NEW)

Patron Summary

Title / Journal The code breaker : Jennifer Doudna, gene editing, and the future of the human race

Uniform Title

Author Isaacson, Walter

Publisher New York : Simon & Schuster, [2021]

ISBN 9781982115852 (hardcover) 1982115858 (hardcover) (ebook) (ebook)

ISSN

OCLC 1187220557

DOI

Local ID

Open Access No links found Apply Citation



Search Google Scholar

Search Google Books

View Holdings Search Google

3- Apply constant data and submit your request

# Process loan request

Borrowing Requests	
AE Alert (3)	
New For Review (5)	
Reviewed (5)	
Produced (31)	
Conditional (1)	
In Transit (6)	
Not Received (4)	
Unfilled (19)	
Received? (1)	
Expired (1)	
Received (6)	
Received/In Use (3)	
Renewal Requested (1)	
Renewal Approved (1)	
Renewal Denied (1)	
Overdue (4)	
Recalled (2)	
Received but Missing (2)	
Returned (12)	
Returned (12)	
Returned but Missing (3)	
Linked Requests (2)	
Create Request	



Process your loan requests and update the status until item is returned to the lender. Any request pending of action will have a question mark next to the status and needs update.

# Copy request

- Same process of loan request
  - Discover item, populate lender string, apply constant data, submit
- If searching at journal level, provide article level information in the request.
- Supplied electronic copies will be under “*In Transit*” status.
- Supplied electronic copies via Article Exchange will also be under *AE Alert* status.



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# 4. STATISTICS REPORTS

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[support@oclc.org](mailto:support@oclc.org)

9-digit authorization  
(no spacing) and password

# Statistics reports

## Interlibrary Loan Home

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**Search for requests**

Request ID

Active Requests  Closed Requests

---

**Quick Links**

<b>Borrowing:</b>	<b>Lending:</b>	<b>Other:</b>
<a href="#">AE Alert (9)</a>	<a href="#">Can You Supply? (14)</a>	<a href="#">OCLC Policies Directory</a>
<a href="#">Produced (75)</a>	<a href="#">Considering - Copies (3)</a>	<a href="#">OCLC Service Configuration</a>
<a href="#">In Transit (80)</a>	<a href="#">Considering - Loans (11)</a>	<a href="#">OCLC Usage Statistics</a>
<a href="#">Received? (57)</a>	<b>Supplied</b>	<a href="#">OCLC Alerts Exchange</a>
<a href="#">Unfilled (4)</a>	<a href="#">Not Received (1)</a>	<a href="#">Resource Sharing News</a>
<b>Received</b>	<a href="#">Overdue (40)</a>	

# Statistics reports

**OCLC® Usage Statistics**

WorldCat Discovery  
WorldCat.org  
OCLC WorldShare Interlibrary Loan  
COUNTER  
Link Resolver  
Assessment Tools

Period:  Months:

About WorldShare Interlibrary Loan Comments Help

▼ Institution: WSTPU

- ↓  [Resource Sharing Borrower Reasons For No Report](#)
- ↓  [Resource Sharing Lender Reasons For No Report](#)
- ↓  [Borrower Resource Sharing Stats Report](#)
- ↓  [Lender Resource Sharing Stats Report](#)
- ↓  [Strategic Union List Report](#)
- ↓  [Borrower Activity Overview Report](#)
- ↓  [Borrower Transaction-Level Detail Report](#)
- ↓  [eSerials Requests by Journal Title Report](#)
- ↓  [Serials Request Overview Report](#)
- ↓  [Copyright Compliance Payment Report](#)

**Select the report**

Exit

OCLC® Usage Statistics | Copyright © 2022 OCLC as to electronic presentation and platform. All Rights Reserved.

# Statistics reports

Period:

Select the month

Export it to Excel or send it to your email address.

## Resource Sharing Borrower Reasons For No Report

REPORTING PERIOD: **December 2021** INSTITUTION: **OCLC EASTERN TRAINING - TPU (BETA)** SYMBOL: **WSTPU**

Lender Position	ILL Record Number	Illiad TN	Title	OCLC #	Article(Citation)	Date(Citation)	Imprint Date	Lender Symbol	Lender Full Name	Reason For No	Lender Unfilled Date
1	210842006		GUNS, GERMS, AND STEEL : THE FATES OF HUMAN SOCIETIES	35792200			1997	WSTPV	OCLC EASTERN TRAINING-TPV (BETA)	AGED TO EXPIRED	12/1/2021
1	211201047		THE SEVEN HUSBANDS OF EVELYN HUGO : A NOVEL	957077686			2017	WSTPV	OCLC EASTERN TRAINING-TPV (BETA)	AGED TO UNFILLED	12/27/2021
1	211234669		ABBAY ROAD	20369812			1987	WSTPV	OCLC EASTERN TRAINING-TPV (BETA)	AUTO-DEFLECTION: FORMAT TYPE	12/14/2021
1	211234801		THE CODE BREAKER : JENNIFER DOUDNA, GENE	1187220557			2021	WSTPV	OCLC EASTERN TRAINING-TPV	AGED TO EXPIRED	12/23/2021

# Statistics reports – automatically sent

After you configure the email address(es) to receive the reports automatically every month.

WSTPU -- The report (Borrower Activity Overview Report -- Instituti...



Usage\_Statistics@oclc.org

To Shelton, Lucia



Tue 4:54 PM

Retention Policy 2 Year Delete - Default (2 years)

Expires 12/4/2025



20231101-institutionBorrowerOverview.html  
23 KB

Start your reply all with:

Thank you!

Received, thank you.

Thank you very much!

Feedback

WSTPU -- The report (Borrower Activity Overview Report -- Institution  
20231101

[Assessment Tools](#)  
[About WorldShare](#) [Interlibrary Loan](#) [Comments](#) [Help](#)  
Period:   
Months:   
  
[Export Email](#)

## Borrower Activity Overview Report -- Institution

Reporting Period:  
November 2023 - June 2023

Institution:  
OCLC EASTERN TRAINING - TPU (BETA)

Symbol:  
WSTPU

	History					
	Nov 2023	Oct 2023	Sep 2023	Aug 2023	Jul 2023	Jun 2023
Requests Initiated	32	8	33	7	33	6
Requests From WorldCat	32	7	32	7	33	6
Requests Cancelled	1	0	0	1	0	0
Requests Filled	13	6	8	3	11	3
Loan	11	2	7	1	8	1

# The **four** topics...

The basics of WorldShare ILL



Why prepare for WorldShare ILL



How to create and manage requests



How statistics reports can help



# Thank You!

Please remember to fill out the evaluation for this class

- Date: 05/09/2024
- Instructor: Lucia Shelton
- Category: Resource Sharing and Delivery
- Class name: Introduction to WorldShare Interlibrary Loan

Training questions? Contact OCLC Training [training@oclc.org/](mailto:training@oclc.org)